



EXPERTISE
FRANCE

Green Overseas

Terms of Reference for the recruitment of a consultancy to prepare and facilitate the Green Overseas “Results and Perspectives” workshop for the Overseas Countries and Territories of the EU and UK.

May 2026



1 GENERAL INFORMATION

Mission title	Preparation and facilitation of the Green Overseas Programme « Results and Perspectives » Event
Estimated Budget	50 000 € max
Country	25 Overseas and Countries Territories (EU OCTs and UKOTs)
Donor	European Union
Total budget of the Programme	17,8M €
Programme duration	August 2020 - April 2027
Targets	Local OCT governments and their public agents ; Member States (Denmark, France, Netherland, United Kingdom)

1. CONTEXT AND JUSTIFICATION OF THE NEED

1) General context

Across the oceans, OCTs are at the frontline of climate change. Climate change poses significant threats to the OCTs, intersecting with a range of interdependent environmental, social, economic, human, and political issues.

As many OCTs have limited local energy resources (aside from renewable energy and energy efficiency) and are geographically isolated, their economies depend on imports of fossil fuels (such as oil and gas). This results in a series of negative effects, including local pollution and greenhouse gas emissions, exposure to energy price volatility, high household electricity costs, weakened trade balances, and reduced government budgets for other development needs and for sustainable energy.

At the same time, OCTs are highly vulnerable to the direct impacts of climate change on their environment—such as sea level rise, coastal erosion, increasing temperatures, heavier rainfall, and the loss of coral reefs and biodiversity—as well as to more frequent and intense extreme weather events like hurricanes and heatwaves. These pressures can damage infrastructure, disrupt economic activity, and constrain the development of key sectors such as tourism and fisheries. Over the longer term, they may also contribute to political instability and increased migration, including the displacement of climate-affected populations.

OCTs have decided to address climate change adaptation (including DRR) and sustainable energy through the thematic programme of the EU's 11th EDF, given the shared challenges they face and the fact that this is a key success factor for sustainable economic, social, and environmental development. Indeed, the 25 OCTs share a number of common challenges, as well as marked differences related to the following characteristics:

- geographic location, climate, and degree of isolation,
- size, population, and density,
- natural and energy resources, dependence on energy and other imports,
- risks affecting rich endemic biodiversity
- economic development, growth, and wealth,
- market competitiveness, employment, and sectoral diversification,
- governance arrangements and links with EU Member States,
- language and culture.

The 25 OCTs associated to four Member States:

Terms of Reference for the recruitment of a consultancy to prepare and facilitate the “Results and Perspectives” workshop for the OCTs of the Green Overseas Programme

1. Denmark: Greenland
2. The Netherlands: Aruba, Bonaire, Curaçao, Saba, Sint Maarten, Saint Eustatius
3. France: New Caledonia, French Polynesia, Saint Barthélemy, Saint Pierre and Miquelon, French Southern and Antarctic Lands, Wallis and Futuna
4. United Kingdom: Anguilla, Bermuda, South Georgia, Cayman Islands, Falkland Islands, Pitcairn Islands, South Sandwich Islands, Turks and Caicos Islands, British Virgin Islands, Montserrat, Saint Helena + Ascension & Tristan da Cunha, British Antarctic Territory, British Indian Ocean Territory

Combating climate change and accelerating the energy transition offer major opportunities for these territories to develop and promote sustainable economic development models. Indeed, to foster high-quality growth and ensure long-term economic prosperity for all, environmental and social considerations must be integrated into the design of macroeconomic, energy, and climate policies. This can help generate benefits such as reducing fossil fuel imports and consumption, lowering greenhouse gas emissions, strengthening green investments and the development of local businesses, creating new economic markets, and more.

Thanks to EU funds, Expertise France has developed the Green Overseas programme based on three main levers of action:

1. Establishing a clear overview of the environmental, economic, social, and political benefits for OCTs to strengthen efforts related to climate resilience, associated disaster risk reduction, and low-carbon economies;
2. Supporting the development and implementation of studies and pilot projects delivering tangible results, led (as much as possible) by OCT stakeholders to demonstrate their engagement, their relevance and replicability;
3. Supporting the development and dissemination of a shared vision and voice for OCTs in order to convey coordinated positions within major forums and decision-making bodies.

21st EU-OCT Forum in Aruba, April 2026:

Following the 2024 edition in Brussels, the 2026 EU–OCT Forum was held in Aruba from 9 to 14 April, marking a strategic shift toward a more structured, investment-driven partnership and deeper alignment with the Global Gateway strategy. The EU, Member States, and OCTs reviewed their cooperation and reaffirmed their commitment to advancing shared regional priorities. The Forum was followed by the first EU–OCT Investment Conference, which brought together around 140 representatives from governments, financial institutions, and the private sector. A key highlight was the launch of a new phase of EU engagement focused on delivering concrete investments under the Global Gateway, supported by the European Commission’s proposal to nearly double financial assistance to OCTs—from €500 million to €999 million—in the next EU budget cycle.

2) Presentation of the GO Programme

The 17.8 million euros Green Overseas “GO” Programme¹, funded by the European Union (EU) and implemented by Expertise France, aims to **contribute to accelerating the energy transition (ET) and climate change resilience (CCR) of OCTs and UKOTs.**

The three specific objectives of the GO Programme are:

- 1) Public policies in the OCTs are strengthened to effectively integrate energy transition (ET) and climate change resilience (CCR).
- 2) OCTs enhance their access to financing mechanisms for energy transition and climate change resilience initiatives.
- 3) OCTs implement concrete actions to advance energy transition and strengthen climate change resilience.

¹ <https://www.green-overseas.org/en>

Terms of Reference for the recruitment of a consultancy to prepare and facilitate the “Results and Perspectives” workshop for the OCTs of the Green Overseas Programme

The outputs of the projects are:

- The representatives from targeted institutions improve their competencies in the three topics (ET, CCR and climate financing)
- The OCTs have access to an online platform to consult a catalogue with ET, CCR, and CF technical documents, good practices, and case studies.
- Decision makers and public servants reinforce their capacities to access available public and private funds for their territories.
- The OCTs have up to two locally projects implemented and financed by the GO Programme

Two main implementation modalities are available to reach the objectives and achieve the outcomes of the GO Programme:

1. The **“GO Facility”**. In line with GO objectives, each beneficiary country or territory is invited to submit requests for specific activities at the national/territorial level within a pre-determined maximum financial range; The GO Facility enables regions to offer targeted activities tailored to their needs, supported by customized technical expertise, covering the following topics and sub-topics:
 - Policy and regulation for energy transition
 - Renewable energy storage, integration and waste
 - Energy efficient buildings and appliances
 - Eco-mobility and low-carbon transport
 - Policy and regulation for climate change resilience
 - Climate-resilient coastal management
 - Climate-resilient water management
 - Climate-resilient food systems
2. The **“GO Communities”**. One Community consists of several series of activities at a regional and interregional level involving all or groups of beneficiary countries and territories. GO communities foster regional and interregional dynamics through workshops, training sessions, and experience sharing. Three communities were developed through the GO Programme covering the following topics organised by thematic workstreams:
 - a. Energy Transition:
 - Workstream 1 – Policy and regulation for energy transition
 - Workstream 2 – Energy efficiency in buildings and transportation
 - Workstream 3 – Renewable energy integration
 - b. Climate Change Resilience:
 - Workstream 1 – Mainstreaming resilience in policies and regulations
 - Workstream 2 - Building resilience to coastal erosion and flood hazards
 - Workstream 3 - Building climate resilient water and food systems
 - c. Climate Finance:
 - Workstream 1: Accessing multilateral and bilateral funding to tackle climate change;
 - Workstream 2: Unlocking private investments for mitigation and adaptation projects;
 - Workstream 3: Building financial resilience to climate change and disasters

These two modalities are supported by a digital information and knowledge exchange web portal, the GO Platform, where stakeholders can log in to access the program’s resources, tools, and deliverables.

The Programme Team at Expertise France (GO Team) consists of:

- A "headquarters" based coordination unit located in the Expertise France offices in Paris: Programme Manager, Administration and Finance Manager, Communication and Media Officer, MEAL Officer Procurement and contract Officer, 2 Project Assistants.
- Three Regional "field" coordinators based in 1) the Caribbean, 2) the Pacific, and 3) Paris.

The GO Team also relies on thematic long-term experts focusing on the Programme's priority themes and issues (Energy, Resilience, Monitoring & Evaluation), mostly remotely based; Communications consultants and experts, remotely and/or Paris based; other short- and long-term experts remotely and/or Paris based.

In each OCT or UKOT, the GO Team works with an officially appointed focal point, whose role it is to mobilize appropriate local staff and representatives to facilitate the agreed collaborative efforts of the GO Programme and to ensure effective collaboration with EF. The focal point has the capacity and authority to make binding decisions with regard to the Programme, including through the Programme Advisory Committee. The focal point leads the internal coordination and consultation efforts to ensure that the GO Programme is able to answer prioritized requests. The focal point also supports EF to circulate important information about the GO Programme to relevant stakeholders as appropriate.

The GO Climate Finance Forum:

As a follow up to a side-event organised during COP28 in Dubai together with OCAPS, OCTA, UKOTA and FERDI, one of the key milestones of the GO Programme was the organisation of the Climate Finance Forum² in 2024. With nearly 170 participants, it brought together over five days representatives from the majority of Overseas Countries and Territories, as well as other stakeholders (donors, private investors, international climate finance initiatives, etc.). It enabled exchanges of knowledge, experiences, and best practices on various climate finance-related issues. It also served as a platform for advocacy to improve access to climate finance for these countries and territories. Among the Forum's outcomes, a Youth Declaration was developed on the final day, which is intended to serve as the foundation for an advocacy campaign led by young people from the OCTs of the European Union and the United Kingdom.

Three sets of take-aways from the Climate Finance Forum:

1. **"Why":** as to the rationale or justification for access to climate finance, it was repeatedly mentioned that OCTs are highly vulnerable to the adverse effects of climate change whereas they have contributed themselves very little to the global problems related to climate change. It was also brought forward that OCTs are home to a significant portion of the worlds' biodiversity which merits and requires management and protection.
2. **"What":** as to the question of what climate finance is needed for, it was observed that there are strong needs to ensure: 1) climate resilient infrastructure and societies (i.e., climate adaptation); 2) low-carbon development and energy security; and 3) climate-responsive and disaster resilient public financial management (PFM) (e.g., through disaster risk insurance instruments).
3. **"How":** as to how to access climate finance, it was observed that:
 - **Pillar 1: Increasing awareness:** The climate finance landscape is complex for small countries or territories, so there is a need to simplify it and increase transparency on available public funds, European programmes, and mechanisms to leverage and derisk private finance.
 - **Pillar 2: Capacity strengthening:** Application procedures for public and private climate finance are often difficult to navigate, and OCTs frequently lack the necessary skills or resources; technical assistance, simplified procedures, and regional collaboration are needed to improve access.

² <https://www.green-overseas.org/fr/infos-et-medias/press-coverage-green-overseas-climate-finance-forum>

- **Pillar 3: Eligibility:** OCTs face structural barriers to accessing global multilateral climate finance and MDB funds; tools like the UN Multidimensional Vulnerability Index (MVI) and further exploration of treaty obligations can help enhance eligibility.

3) GO Capitalisation strategy

Given GO Programme's closure in April 2027, the GO Programme developed a "capitalisation" strategy at the start of 2026, recognizing that learning is a key process in order to address the need to transform action and experience into shareable learning. It is therefore a knowledge-creation process that consists of identifying, analysing, and documenting relevant knowledge or know-how by making it explicit, so that it can be shared, replicated and used by others.

The contributions of the GO Programme capitalization are structured around **four complementary dimensions**:

a-Learning collectively from the programme's experience: Capitalization makes it possible to draw lessons from the implementation of the GO programme: what worked well, the difficulties encountered, and the conditions for success. It is an internal learning exercise for the programme team and for Expertise France, aimed at improving practices and future similar initiatives. Part of this learning will also be based on feedback from the OCTs, particularly through the GO Facility and the projects carried out locally.

b-Highlighting results and developed practices: Capitalization showcases the programme's and the OCTs' concrete achievements, as well as the innovations and approaches that have proven effective. It also helps make visible the contributions of Expertise France and its partners by demonstrating the programme's added value and its tangible impacts.

c-Informing future policies and reflections: The lessons learned from the programme can feed into strategic dialogue with the European Union and the United Kingdom. Capitalization thus contributes to advocacy for maintaining or strengthening support for the OCTs, and helps inspire the design of other cooperation initiatives on energy transition and climate resilience.

d-Sustaining and transferring achievements: Capitalization aims to ensure the transfer of the tools, approaches, and knowledge developed during the programme. It promotes ownership by local stakeholders and the continuation of the momentum generated, so that the programme's benefits endure beyond its completion.

Based on these four dimensions, the GO capitalisation strategy is based on three levels of analysis:

1. **How the programme was organized and managed?** This means analysing the functioning, governance arrangements, and lessons learned from the programme's two main mechanisms, as well as from the dialogue with OCT stakeholders.
2. **Which practices and approaches were implemented or supported?** This means documenting the tools and innovations deployed in support of the OCTs.
3. **What results were achieved?** This means measuring the tangible results of the supported actions and assess their impact on the OCTs' energy transition and climate resilience.

4) Results and Perspectives Workshop

In line with the objectives of this Capitalization strategy, the GO Programme plans to organise a "Results and Perspective" workshop. This event is scheduled to take place **from second to fifth of November 2026 in Paris**.

The three main objectives of this event are:

Terms of Reference for the recruitment of a consultancy to prepare and facilitate the "Results and Perspectives" workshop for the OCTs of the Green Overseas Programme

1. **Highlight the achievements** of the OCTs in relation to meeting the 2030 development agenda (Paris Agreement, KMGBF, SDGs) and relevant targets (to be adapted according to each OCT particular context and legal commitment), and **assess the impact of Green Overseas by analysing its results and effects on the capacities, policies and practices of the OCTs**. This objective will aim at acknowledging the progress made and also highlighting OCT's unmet needs in accelerating the energy transition and climate change resilience, through a space for dialogue and feedback that will give the floor to all stakeholders—territorial governments, technical partners, the European Union, and other relevant stakeholders.
2. **Promote and share best practices by identifying solutions, successes, limitations, and levers for their dissemination or adaptation** in other OCTs through a participatory lessons' learned exercise. It will aim at emphasizing the partnerships established, while building on the sense of community created among the OCTs, and showcasing good practices and concrete examples of successful projects in the OCTs in a structured manner, and derive lessons for the future. The exercise will document the tools, innovations, and solutions deployed in support of the OCTs, and provide an overview of the approaches supported by GO for climate transition and resilience, highlighting their potential for replication across territories.
3. **Promote the OCTs internationally and advocate for improved access to climate finance**, highlighting the gap and obstacles they face, as well as the financing opportunities, including innovative solutions and mobilization of private investment. The event is part of a continuum in a positive trajectory for the OCTs, aimed at opening up new prospects, aligning with the 2030 agenda, and with both the OCT and the UE strategic priorities. This event is also designed to **align with COP31**, taking place shortly afterwards in November 2026 in Turkey, providing international visibility and a unique opportunity to reinforce advocacy messages, with potential participation of OCT representatives in side events, press conferences, and other activities.

Key participants for this event:

The event will bring together approximately 70 to 80 participants, amongst the following stakeholder categories:

- **Representatives** from the 25 OCTs (up to 2 per territory, in person), to be designated by the respective GO Programme focal points and/or by the Governments decision makers;
- **The European Commission**, as the GO Programme's donor (DG INTPA / DG CLIMA);
- **Expertise France representatives** (Green Overseas team; and other Sustainable Development Department team members);
- **Other Institutional representatives:** Overseas Countries and Territories Association – OCTA; United Kingdom Overseas Territory Association – UKOTA; Representatives from the OCT/UKOTs member states (France, the Netherlands, Denmark, Great Britain; Agence France de Développement – AFD (3 Océans); Foreign Commonwealth and Development Office – FCDO).
- **GO Programme's key technical partners** in the areas of Energy Transition, Climate Resilience, and Climate Finance: ODI Global; RAMBOLL; 3E.
- **Diverse set of Climate Finance actors** in order to promote better access to funding, ensure regional relevance, strengthen policy influence, providing technical support, and fostering future partnerships for sustainable development in OCTs:
 - Representatives from multilateral Climate Funds and donors, and bilateral donors,
 - Regional Development & Investment Banks (for example: Caribbean Development Bank – CDB, Inter-American Development Bank – IDB, Asian Development Bank – ADB),
 - UN Agencies & Climate Support Mechanisms (for example the NDC Partnership, NBSAP Accelerator),
 - Specialized Climate Finance Facilities & Initiatives, Private & Blended Finance Actors (Optional but Strategic) and other relevant Climate finance actors.

Logistics and communication:

Terms of Reference for the recruitment of a consultancy to prepare and facilitate the “Results and Perspectives” workshop for the OCTs of the Green Overseas Programme

In parallel with the facilitation service, the Green Overseas Programme engages an **additional service provider** whose overall objective is to manage all **logistical, communication, and media-related** aspects of the event. Specifically:

- All transportation arrangements for approximately 60 participants from different Overseas Countries and Territories, over a duration of 4 days;
- Conference rooms suitable for the size of the event;
- Accommodation, including breakfasts;
- Lunches and refreshments;
- A cocktail reception for X persons
- Preparation and promotion of all communication tools: Videos, Photos, media coordination and press strategy, press kit and press releases, posting schedule and digital communication strategy, visuals and text for social media.

The Facilitator team that will be selected to facilitate the “Results and Perspective” workshop will be required to work in close and continuous coordination with the logistics and communication service provider (already identified), as well as with the interpreters, to ensure overall coherence, fluidity in the event organization, respect of agreed deadlines (given the Summer Season and the UNFCCC COP 31 to take place the week after the event) and effectiveness of the event.

This collaboration will include aligning the workshop design, agenda, and facilitation approach with agreed logistical arrangements (venue setup, timing, participant flow, technical equipment) and communication activities (branding, key messages, visibility, media coverage, and content production). The consultant will also contribute to ensuring that facilitation formats are compatible with communication needs—such as identifying key moments for documentation (photos, videos), supporting the articulation of clear messages emerging from discussions, and enabling the capture of impactful outputs for dissemination. Regular coordination meetings and joint planning ahead of the event, and real-time adjustments during the event will be essential to guarantee a seamless delivery and maximize both the substantive and outreach impact of the workshop.

2. OBJECTIVES AND EXPECTED RESULTS

1) General objective

The overall objective of this assignment is to support the GO team in the **conception, preparation, and facilitation of the “Results and Perspective” workshop, while ensuring a structured, participatory, and results-oriented approach**. It also aims to contribute to the consolidation, analysis, and valorisation of the workshop’s outcomes, in order to highlight key achievements, capture lessons learned, and inform future strategic orientations.

2) Specific objectives

More specifically, the assignment aims to:

- Define and structure the workshop’s objectives, agenda, and content (including speakers, list of key messages, run of show, speaking notes/briefs...), ensuring alignment with the GO project’s results, capitalization strategy, , the EU and global gateway strategic priorities, and stakeholders’ expectations;
- Design participatory and inclusive facilitation methods that foster active engagement, knowledge sharing, and collective reflection among participants;
- Facilitate the three-day in-person workshop, ensuring effective discussions, balanced participation, and the achievement of expected outputs;
- Capture, synthesize, and consolidate the daily and overall key findings, lessons learned, and perspectives emerging from the workshop;

- Support the formulation of actionable recommendations and strategic orientations for the post-GREEN OVERSEAS phase, including inputs to advocacy efforts on climate finance and sustainable development for OCTs, ensuring that the outcomes and messages of the event can be articulated with the OCTs' agenda for COP31 in Antalya, Turkey, in November 2026.

3. METHODOLOGY AND DESCRIPTION OF THE ASSIGNMENT

1) Phases

A kick-off meeting will be held within 5 business days following the contract notification. Close coordination with the GO team must be established from the notification until the full completion of the tasks assigned to the co-contractor. In addition, regular exchanges with the Programme Manager and with the relevant GO team members (see below, section 4.1) will be required to provide updates on the progress of the tasks and, if necessary, any difficulties encountered.

1. Preparation Phase

During this initial phase, the Facilitator will carry out all preparatory activities required to define the scope and structure of the GO Event, in close collaboration with the GO team.

Using a structured, phased, and highly participatory approach, the Facilitator will lead an in-depth inception phase to ensure the workshop is strategically grounded, context-sensitive, and aligned with the expectations of Overseas Countries and Territories (OCTs), and with the UE strategy for OCTs for the 2028-2034 period. This phase will include a comprehensive review of project documentation, bilateral consultations with key stakeholders, and targeted outreach to identify and mobilize a balanced group of participants, including institutional representatives, technical experts, financial actors, and practitioners directly involved in the GREEN OVERSEAS project (see section 1.4 above, from the proposed list of participants). Particular attention will be given to ensuring geographic diversity, thematic relevance, and gender balance. In parallel, the Facilitator will map and engage relevant experts and speakers who can contribute high-value insights, especially on climate finance, energy transition, and climate resilience-building. The facilitator will closely liaise with the GO team and the other service provider to fully integrate and contribute to all logistics and communications constraints.

Building on this preparatory work, the Facilitator will design a tailored workshop architecture and content that combines analytical reflection with forward-looking dialogue. This will include the development of a detailed agenda, that reflect the specific realities and priorities of OCTs, customized and participatory facilitation methodologies, materials and tools, etc.). The methodology will integrate a variety of dynamic facilitation formats, such as structured presentations to frame key issues, "lessons learned" sessions to reflect on implementation experiences, opportunities for upscaling and replicability of practices, moderated round tables to foster strategic dialogue among diverse of stakeholders (OCTs, member states, donors and technical experts, etc.) , and participatory exercises (e.g., breakout groups, co-creation sessions, and interactive mapping) to actively engage participants and stimulate collective problem-solving.

During the preparation phase, the facilitator will liaise with the key invited stakeholders and identified speakers, to coordinate the specific presentations and provide specific guidance (incl. on format, template, time, etc.), as appropriate;

Main tasks expected during the preparation phase:

- Developing a detailed workshop agenda;
- Designing the content of the different working sessions, ensuring overall coherence and alignment with the workshop objectives;

- Identifying and engaging relevant participants, experts, and speakers, and coordinating with the GO team regarding the invitation process;
- Liaising with participants and speakers to prepare their contributions and ensure readiness for each session.

2. Facilitation of the Workshop

During the workshop, the Facilitator will support the analysis exercise of the GO Programme's results, and guide participants in articulating their own definitions of success in relation to the GO project's objectives and achievements, but also in relation to the 2030 objectives and targets, while systematically capturing, documenting, and capitalizing on the practices, tools, and innovations developed throughout the project lifecycle. Building on the GO communities' approach, and outcomes of the GO facilities, emphasis will be placed on peer learning and knowledge exchange, enabling participants to identify transferable best practices and explore **potential for future cooperation between OCTs**.

In addition, the Facilitator will lead structured discussions to assess remaining needs, gaps, and priorities, with a particular focus on increased access to financing for energy transition and climate resilience. Through targeted exercises and expert inputs, participants will reflect on post-GREEN OVERSEAS development pathways, in alignment with broader international frameworks, including the EU strategy and the Global Gateway. The Facilitator will also promote an advocacy-oriented perspective, supporting the formulation of key messages and recommendations aimed at international donors and financial institutions to improve OCTs' access to climate finance.

Overall, the approach will be designed to foster strong, proactive participation, encourage inclusive dialogue, and ensure a high level of ownership among OCT stakeholders, thereby enhancing the relevance, sustainability, and impact of the workshop outcomes.

Main tasks expected during the 3-day workshop phase:

- Providing an overall introduction and framing of the workshop;
- Leading and guiding the different sessions using participatory approaches;
- Coordinating speakers' interventions and ensuring smooth transitions between sessions;
- Harmonizing content and presentation materials to ensure consistency;
- Capturing and compiling the key outcomes of each session.

3. Consolidation of Outputs

Following the completion of the workshop, the Facilitator will implement a structured and rigorous post-workshop consolidation phase to ensure that all outputs are accurately captured, analysed, and translated into actionable insights. This phase will begin with the systematic compilation and organization of all materials generated during the workshop, including plenary discussions, round table exchanges, participatory exercises, and written contributions from participants. Notes, visual outputs (e.g., flipcharts, mapping exercises), and any digital inputs will be reviewed, cleaned, and categorized according to key thematic areas such as project achievements, lessons learned, best practices, financing needs, and future priorities.

The facilitator will also focus on strengthening advocacy efforts, placing particular emphasis on identifying and clearly articulating unmet needs in energy transition and climate change resilience, critical funding gaps, funding opportunities, and priority areas for support in alignment with the 2030 Agenda for Sustainable Development, and with EU regional strategy for OCTs. The facilitator will build on climate finance experts' key assessments, ongoing initiatives, innovative and practical solutions, including insights from the Green Overseas studies developed as part of the Climate Finance community and presented during the GO event, to mobilize both public and private finance, offering actionable evidence for advocacy and strategic planning.

Building on this consolidated evidence base, the Facilitator will conduct a qualitative and comparative analysis of the workshop outcomes. This analysis will aim to identify converging perspectives, divergences across territories, and cross-cutting trends, with particular attention to factors that have enabled or constrained the effectiveness of the GREEN OVERSEAS project. Special emphasis will be placed on extracting replicable and scalable best practices, understanding the conditions for their success, assessing their transferability to other OCT contexts,

and highlighting the potential for cooperation between OCTs and with other regional organizations. The Facilitator will also analyse identified gaps and unmet needs, especially those related to access to climate finance, institutional capacity, and technical support.

The Facilitator will then translate these findings into a structured set of evidence-based recommendations, ensuring they are clear, prioritized, and operational. These recommendations will be tailored to different target audiences, including OCT authorities, regional and international partners, and financial institutions. They will address both strategic and practical dimensions, such as strengthening enabling frameworks for energy transition, improving access to financing mechanisms, enhancing coordination among stakeholders, and scaling up successful tools and approaches developed under the project.

4. Articulation with possible GO representation at COP31

In addition, the Facilitator will ensure that the recommendations are framed within an advocacy-oriented narrative, highlighting key messages that can support dialogue with international donors and climate finance actors, especially considering the upcoming COP 31. This will include identifying entry points for increased investment, proposing concrete avenues for support, and articulating the specific value proposition of OCTs in the global climate agenda.

Ultimately, this phase will ensure that the knowledge generated during the workshop is not only documented but also transformed into practical, actionable guidance, reinforcing the long-term impact of the workshop and supporting informed decision-making among OCT stakeholders and their partners.

2) Preliminary Agenda

The event is planned over 4 days excluding travel (in-person attendance). The workshop agenda will have to be developed as the #3 deliverable for this assignment, based on the following main orientations:

DAY	TOPIC	MAIN CONTENT
DAY 1	Result & capitalisation	Day 1 will begin with a general introduction, looking back at the inception phase of the GO programme. This will include an overview of stakeholder consultation and engagement approaches, as well as the project design phase that led to the two main modalities: GO Facilities and GO Communities, along with their associated topics and sub-topics. The session will then focus on reviewing the OCT's achievements to date in terms of accelerating their energy transition and their climate resilience, assessing the impact of Green Overseas by analysing its results and effects on the capacities, policies and practices of the OCTs by drawing on preliminary findings from the final evaluation. It may also include the facilitation of a participatory exercise (to be confirmed based on the evaluation progress starting in July 2026), allowing participants to identify, document, and validate significant changes, and to better understand the programme's contribution to these results. AIM OF THE DAY: analyze the impacts generated through the Green Overseas Programme on the capacities, public policies, and practices of the OCTs. It will also provide an opportunity for collective reflection on key achievements, challenges encountered, and lessons learned throughout the programme.
DAY 2	Overview of solutions, lessons learned, and	Day 2 will focus on the identification and in-depth analysis of the tools, solutions, and innovations that were supported and produced by the programme. This day should particularly focus on the GO Facility projects (31 projects on energy transition and climate resilience implemented by 23 OCTs),

	replicability opportunities.	with a strong participatory approach that will encourage OCT's engagement in presentations and round tables. Participants will examine their key success factors, as well as the challenges and limitations encountered during their implementation. The session will also explore the conditions and enabling factors required for scaling up these solutions, with a view to facilitating their replication or adaptation in other OCTs. This will provide an opportunity to foster knowledge sharing, highlight transferable practices, and identify concrete pathways for broader impact across territories. It would ideally also lead to the identification of potential areas of collaboration between OCTs to achieve a scale of potential future areas of work and/or investments that is more likely to attract investors/donors, or that would open market opportunities and economies of scale to a group of OCTs (for example, in the Caribbean, 3 GO facility projects include workstreams on management of lithium battery waste which requires scale to reduce costs – uniting these three and potentially others by pinpointing the potential opportunities for collaboration to scale would be essential). <u>AIM OF THE DAY:</u> Draw lesson's learned, highlight transferable practices, and identify concrete pathways for broader impact across territories.
DAY 3	Advocacy for improved access to climate finance & recommendations	Day 3 will focus on strengthening advocacy for OCTs' access to climate finance, with an emphasis on identifying and articulating unmet needs in energy transition and climate change resilience, as well as highlighting funding gaps, opportunities and priority areas for support. The session will provide an opportunity for climate finance experts to present key assessments, initiatives, and solutions, including findings from the Green Overseas studies developed as part of the Climate Finance community. In particular, these studies aim to: • Build a common narrative on the rationale and need for climate finance for OCTs/OTs, improving understanding of shared vulnerabilities, contributions to global biodiversity, and limited capacities to respond and adapt. • Assess feasibility and opportunities for using innovative financial mechanisms across OCTs/OTs to address climate-related funding needs. • Assess potential for blended finance mechanisms. • Explore access to global climate finance mechanisms linked to the Paris Agreement (PA), including external support mechanisms to guide OCTs/OTs through potential extension and implementation of the PA and UNFCCC obligations. • Examine the usefulness of the Multidimensional Vulnerability Index (MVI) alongside GNI per capita to address economic barriers to accessing climate finance. • Investigate the interlinkages between PA extension to OCTs/OTs and the application of the MVI as an alternative or complementary pathway for accessing global climate finance. <u>AIM of the DAY:</u> reinforce OCTs' positioning and impact in climate finance discussions by combining strategic analysis with practical guidance, enabling

		participants to formulate actionable advocacy messages while aligning recommendations with international climate agendas and Global Gateway.
DAY 4	Field visit on energy transition and climate resilience	Day 4 will be dedicated to two immersive site visits, allowing participants to observe practical examples of programme-supported initiatives in the field: • Climate resilience: Exploration of nature-based solutions (NbS/IUCN), including coastal protection measures, forest management practices, and water resource management systems. Participants will have the opportunity to see firsthand how these approaches enhance ecosystem resilience and reduce climate-related risks. • Energy transition: Visits highlighting concrete measures in energy efficiency and sustainable energy, including sustainable mobility solutions, building insulation improvements, innovative new construction techniques, and geothermal energy applications. These visits will demonstrate practical approaches to reducing carbon emissions and advancing the energy transition in OCTs. The day will combine field observation with interactive discussions, enabling participants to draw lessons for potential replication and adaptation in their own territories. <u>AIM OF THE DAY:</u> combine field observation with interactive discussions, enabling participants to draw lessons for potential replication and adaptation in their own territories and to network amongst each other.

3) Expected deliverables

A kick-off meeting will be held within 5 business days following the contract notification, ideally no later than early June.

The deliverables must be submitted by email in Word format to the recipients designated by the evaluation team. They must be written in English.

Deliverables table:

Phases	Deliverables	Pages max.	Content	Deadline
1. Inception Phase Deliverables (Pre-Workshop)	1.1 Inception Report	20	▪ Understanding of the GREEN OVERSEAS programme, its results, and stakeholders ▪ Detailed methodology for workshop design and facilitation methods (interactive, participatory, inclusive) ▪ Proposed work plan and timeline ▪ Stakeholder engagement approach	T0+15 days (15 th June)
	1.2 Workshop Concept Note (for external circulation)	4	▪ Clear articulation of workshop objectives and expected outcomes and outputs ▪ Alignment with project priorities, results, and strategic vision ▪ Identification of key themes (e.g., climate finance) for each session, and proposed content for the sessions ▪ Preliminary version of the workshop agenda	T0+15 days (15 th June)

	1.3 Detailed Workshop Agenda & Facilitation Plan	3	- Structured 4-day agenda with session titles (catchy), objectives, formats, and timing - Confirmed speakers (experts) for each session, their short bio - Key messages	T0+2 months (31 st July)
	1.4 Facilitation Toolkit & Materials		- Presentations, templates, and guiding questions - Interactive tools (group work formats and scripts, reflection exercises, feedback mechanisms) - Session-by-session facilitation notes and tools including for facilitation by third parties of potential sub-divided group sessions - Pre-reading materials for participants (if needed)	T0+3 months (31 st August)
2. Workshop Delivery Phase Deliverables (During Workshop)	2.1 Facilitation of the Workshop		- Professional moderation of all sessions across the 3 in-person days - Application of participatory methodologies ensuring inclusive engagement - Real-time adaptation of methods based on group dynamics	T0+6 months (November)
	2.2 Daily Debrief Notes		- Short summaries of each day's discussions and emerging insights - Identification of key issues, challenges, and opportunities - Adjustments proposed for subsequent sessions (if relevant)	T0+6 months (November)
	2.3 Visual Documentation / Knowledge Capture		- Visual facilitation outputs (e.g., charts, diagrams, boards) - Structured capture of group work outputs and discussions	T0+6 months (November)
3. Post-Workshop Deliverables	3.1 Workshop Report (Comprehensive)	50	- Executive summary - Overview of methodology and workshop process - Synthesis of key findings and lessons learned - Summary of stakeholder perspectives - Documentation of discussions and thematic outputs - Participant Feedback Analysis (Summary of participant evaluations and lessons for improving future workshops) and integration of feedback into final reports and recommendations - Consolidated Results & Lessons Learned Brief (Clear and concise synthesis of programme results and insights; Cross-cutting themes and strategic takeaways) - All Workshop Materials Package in annexes (Final slide decks, tools, templates, and session outputs, and organized and shareable repository of documents)	T0+7 months (31 st December)
	3.2 Strategic Orientation Paper & Advocacy Input Note	20	- Actionable recommendations for the post-GREEN OVERSEAS phase - Strategic priorities and pathways forward - Inputs for policy and advocacy on Climate finance access - Identification of opportunities for collaboration between OCTs and with other territories towards achieving scale - Targeted messages and evidence-based arguments - Key elements to support external communication and advocacy efforts	T0+7 months (31 st December)

Deliverables validation

The process of submission / evaluation / revision / approval is the following:

- a. The contractor submits a first complete and clean version of the deliverable to the GO Team at the agreed delivery date.
- b. This first version is subject to a technical evaluation conducted by the GO Team. Two cases can arise: (i) this first version is deemed acceptable, and the process goes to step c.; or (ii) this first version is deemed unacceptable because of insufficient quality, and the GO Team asks the contractor to provide a new first version within X working days (the process goes back to step a.);
- c. Following this evaluation, the GO Team asks the contractor for some corrections/modifications on the deliverable (if any) in writing;
- d. The contractor takes these comments into account and delivers a second version to the GO Team at the latest 10 working days after the date of the corrections/modifications request unless the contractor has any concerns or questions regarding the comments;
- e. Should the contractor have any concerns or questions regarding comments made by the GO Team, the contractor raises these concerns or questions to the GO Team as soon as it is reasonably practicable and no later than 5 working days after receiving the comments;
- f. The second version is subject to a second technical evaluation by the GO Team to provide new requests of corrections/modifications if applicable;
- g. The third version of the deliverable is submitted by the contractor within 10 working days. The contractor makes his best effort for this third version to be final
- h. If there are no new requests of corrections/modifications, the final version of the deliverable, considered as entirely satisfactory by the GO Team (acting reasonably), is approved by e-mail.

4. WORK ORGANISATION

1) Management and governance of the assignment

From Expertise France, the assignment will be supervised by the following group of persons: the Programme Manager, the Procurement/Contract Manager, the Regional coordinator(s), the Unit Coordinator at headquarters, the Communication officer, and the MEAL officer.

The main functions of this group will be:

- To facilitate contacts between the consultants and the project stakeholders,
- To ensure that the consultants have access to all required sources of information and documentation,
- To organize the various planned meetings,
- To validate according to the approved calendar the workshop agenda proposed by the consultants,
- To gather and consolidate feedback and comments on the deliverables produced by the consultants, including through consultation at regional level, if required.

An extended steering committee will also be established, composed of the aforementioned individuals and the other GO programme coordination team members. This group will meet at least twice during the evaluation:

- During the meeting to present the results of the data collection phase and the initial findings,
- During the final presentation of conclusions and the development/validation of recommendations.

2) Coordination and organization of the work

The consultants will contact the relevant stakeholders involved in the project using the contacts provided by the GO project team. The GO project team (see list of above) may introduce the consultants to these interlocutors (authorities, donors, etc.).

In preparation of the event, no travel is planned as part of this assignment, except for the week of the workshop, which will take place in Paris.

5. PLACE, DURATION, AND TERMS OF PERFORMANCE

3) Location

The assignment will be carried out remotely by the service provider's offices, except during the event, which will take place in Paris.

4) Implementation period

Duration of the assignment: 8 months

Intended start date: June 2026

End date: 31 January 2027

5) Schedule

The provisional timeline of the assignment implementation is provided in the deliverable table above.

6. REQUIRED EXPERTISE

1) Introduction

The facilitation of the GO Programme closing event shall be carried out by a contractor providing a team of qualified experts. The team should include short-term and, where relevant, long-term specialists with demonstrated experience in designing and facilitating high-level international events, particularly in or with beneficiary countries and territories. The contractor's profile should reflect strong organizational capacity, proven expertise in event facilitation, and a solid track record in

delivering similar assignments. The required competencies, qualifications, skills, and areas of experience are further detailed below. The contractor should have strong knowledge about the thematics and topics that will be at the core of the event, coupled with relevant policy ability and side event organisation experience...

2) Profile of the experts in charge of the assignment

The Project Coordinator shall have demonstrable experience in planning, coordinating, and facilitating high-level international events, ideally in the fields of climate resilience, development cooperation, or capacity building. The task requires strong organisational, analytical, drafting, reporting, and communication abilities. The Coordinator must be proactive, able to manage tight timelines in a dynamic and multicultural environment, and fully proficient in both English and French.

Qualifications and Skills:

- An advanced degree in, business, public administration, economics, environment, energy, finance, or any other field relevant to the tasks identified under this project.
- Minimum of 10 years' experience and in-depth knowledge of strategic planning and management
- Knowledge of challenges experienced by the Government ministries and departments in Overseas Countries and Territories and/or small island developing states
- Experience managing complex agendas and the interests of multiple, diverse stakeholders in dynamic and sensitive environments
- Familiarity or previous experience working with NGOs/regional organisations
- Demonstrated experience in working with government partners and other stakeholders in public sector development programs especially in the area of capacity development
- Hands on experience undertaking similar assignments preferably in the Caribbean, the Pacific or any other area related to the GO project
- Familiarity with knowledge management, especially with respect to distilling, curating and communicating key learnings on project performance and results
- Demonstrated ability to build alignment among stakeholders
- Sectoral expertise in the programme component areas (Climate Finance, Energy Transition, Climate Resilience).
- Ability to write clearly and concisely and have strong communications skills and ability to interface effectively with various stakeholders
- Strong teamwork and interpersonal skills
- Experience in capacity building, stakeholder consultations, and awareness raising, particularly in the thematic areas mentioned above; including the design and facilitation of multi-stakeholder and multi-country workshops (conceptualisation, materials development, facilitation, etc.).
- Strong organisational skills, with the ability to plan and deliver activities in international and regional contexts (e.g., hosting in-person workshops and events).
- Excellent command of English and French, both oral and written.

7. CONTENT OF THE PROPOSALS

The proposals must include:

- **A technical proposal**, including:

- Outline of the understanding of the scope and objectives of the event and relevant comments and suggestions on the elements of the Terms of Reference;
 - Proposed methodology and approach;
 - preliminary version of the workshop concept note and programme;
 - Detailed work plan and schedule;
 - Summary table of experience in coordinating and facilitating high-level international workshops and capacity-building events, including contact details for at least three references;
 - Composition of the team, with CVs of proposed team members, a summary of relevant experience and qualifications, allocation of roles and responsibilities, and quality control measures for deliverables;
 - Relevant prior experience, highlighting experience with regional or multi-country programmes of comparable complexity and similar topic.
- **A financial proposal:** overall evaluation budget and daily rates excluding and including taxes (with a breakdown of time allocated per team member and per work phase), as well as logistic-related costs (transportation costs, per diems covering accommodation and meals during the 4-days event).

8. **CONTACTS**

The service provider shall designate a single contact person for project implementation purposes.

The GO Team primary contact will be:

- Mr. Nicolas Andrade, GO Programme Programme Manager.

Phone : +33630159195

Email : nicolas.andrade@expertisefrance.fr

- Mrs. Mathilde Pichot, procurement and contract officer.

Email : mathilde.pichot@expertisefrance.fr